



Job Description Form

Location: Nashville, TN

Job title: Panel Fabricator

Reports to: Engineering Service Manager

Level/Grade:

Type of position:

Full-time

Exempt

Part-time

Nonexempt

Contractor

Intern

General Description:

Fabricate project control panels to Edison and UL805 standards, meeting defined company goals and objectives as they relate to schedule, customer satisfaction, sales revenue and gross profit margins, resource utilization and productivity.

Job Duties:

Core Duties and Responsibilities:

- Fabricate electrical panels to Edison and UL508 standards
- Take pride in job performance
- Maintain shop cleanliness and organization
- Prosper and strive in a team environment
- Perform field wiring as required
- Assist in inventory management
- Provide corporate manpower support
- Assist field service in start-up support
- Perform duties in a safe manner

Additional Responsibilities:

- Continue to live by the guidelines outlined in our Manifesto and hold yourself and your peers accountable to the Manifesto standards.
- Develop internally by gaining a broader understanding of the Strategy Map and BSC.
- Manage your Manager.

Accountabilities:

- Project execution... on time, on budget, on spec.
- Client satisfaction during execution of project assignments.
- Maintain satisfactory "effective" utilization rate and productivity.
- Project completion and documentation sufficient to provide effective, long-term support to clients.
- Improved alignment with Manifesto, Strategy Map, and BSC.

Job Specifications:

- Technical Skills
 - Skilled in panel fabrication techniques with the aptitude and desire to learn panel fabrication techniques and standards of Edison Automation Inc.
 - Knowledgeable in NFPA 79 and UL508A standards
 - Knowledgeable in reading and working with electrical schematics
 - Knowledge of drill and tap selection
 - Skilled in using power hand tools in during the panel fabrication process
 - General computer knowledge
 - Ability to red-line drawings
- Active listening — Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- Critical Thinking — using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
- Decision Making
 - Analyzes situations and issues in a rational and logical manner
 - Is innovative and willing to explore alternative ideas
 - Stands accountable for results and decisions